

Personal care budget



PGB - Personal care budget

With any and every question about growing up and parenting, you are at the Centre for Youth and Family (CJG). Together with your family, a youth and family coach will look at what is going well, what can be improved and what is needed for that purpose. If your child needs any form of help, we will analyze the situation together and decide what assistance is appropriate. If this service is not offered by the CJG, we will look into whether another organisation can provide it. In some situations, your child could receive a personal care budget (PGB, *persoonsgebonden budget*). You can read more about a PGB in this brochure.

What are youth services?

Youth services offer support and assistance with parenting and child development. Youth services provide help for children up to 18 years of age.



A decision or PGB

If CJG does not offer the service that suits your family, we will see if a different organisation can provide it. The organisation providing the assistance must have a contract with the municipality of Capelle aan den IJssel. This is called a 'contracted organisation'. You will need a decision from CJG's decision team, before you can obtain assistance from a contracted organisation.

For information on how to apply for a decision, visit: www.cjgcapelle.nl

If assistance from a contracted organisation does not meet your family's needs or you want to buy the assistance for your child yourself, you can apply to the CJG for a PGB. There are a few rules to this.

Rules for applying for a PGB

The care your child is going to receive must exceed usual care. This means that more care is needed than is expected for a child of his/her age. The help should not overburden the caregiver (it may not be too heavy for whoever is providing the help). The budget can only be spent on the help for which it is intended.



When you receive a PGB, you will be purchasing help yourself. It is important that someone manages the PGB for your child: someone who arranges everything around the budget. The person who manages the PGB is called the representative. This can be one of the parents, but also a mentor, guardian or someone from your social network. There are three conditions for getting a PGB:

- 1. The representative must be able to properly assess what is best for the child and purchase the youth services. This is because they must choose a suitable caregiver who fits the demand, make a care agreement, manage the caregiver and keep records.**
- 2. The representative must be able to explain why the services they purchase for the child with a PGB, fits the child's needs better than help from a contracted organisation.**
- 3. The help the representative wants to purchase must be of good quality. You can read more about this further on.**

Application

The CJG professional writes an application for a PGB with your family within six weeks. The representative is asked to make a budget plan to clarify what the budget will be used for. The CJG has a template for this budget plan. Once the application and budget plan are complete, the parents sign the application.

Decision

The application is discussed in the CJG decision team. This team makes a decision on the requested assistance and whether it fits the situation described. This is based on the Youth Act*, the Youth Services Regulation* and the Further Rules for Youth Services* of the municipality of Capelle aan den IJssel. The team has two weeks to make a decision. The decision will be sent to you by post or e-mail. This is also known as a ruling. The ruling will state whether or not the application is granted and what budget has been allocated. The CJG also passes this information on to the Social Insurance Bank (SVB).

*You will find these at: www.cjgcapelle.info/aanvraag-beschikkingen

After the decision

If the assistance is granted, the representative will make arrangements with the caregiver(s) who will provide the assistance to your child. They must write down these agreements in a care agreement. These should include: the salary, replacement during vacations, employer expenses, travel costs, insurance(s), working conditions and administration costs. If the representative purchases help from the same caregiver for more than four days a week, he is an employer by law. This means he must continue to pay wages in case of illness, use a notice period and keep payroll records. The SVB can also assist with this. The care agreement that is signed is then an employment contract. The representative submits the care agreement to the SVB. The SVB checks the care agreement for labor law elements and asks the CJG to check the content of the care agreement.

Has the assistance not been granted and do you disagree with the decision? Then you can file an objection within 6 weeks via the website of the municipality of Capelle aan den IJssel: www.capelleaandenijssel.nl/bezwaar

Registration and payments with the SVB

The representative can log into the SVB website with his DigiD. They can arrange various things through "My PGB," such as viewing the check of the care agreement, keeping records, completing the justification, reporting changes, and viewing how much budget has been spent. The representative can submit invoices or time records to the SVB. The SVB then transfers the amount or salary to the caregiver.

What is good quality of care?

The representative buys the assistance themselves and must ensure it is of good quality. They can do this by regularly assessing it and seeing if the goals are being met. For example, once every two months. The questions below can be used by the representative to check if the requirements are being met by the caregiver.

- Is the healthcare provider listed in a professional register?
- Does the caregiver have a recent Certificate of Good Conduct (VOG)?
- Is there a care plan in place?
- Is the reporting code for domestic violence and child abuse being used?
- Is the reporting code for emergencies and violence being used?
- Does the organisation have 'systematic quality assurance' (e.g. a certificate)?

What amount will my child receive?

The budget allocated depends on the type of assistance provided. The maximum rate is determined by the amount for which the municipality has purchased the same form of assistance. The budget is calculated based on the rate and the number of hours, half-days or days the assistance is allocated to the child.

If the assistance is provided not by a professional caregiver but from the social network (such as a family member, friends or acquaintances), 48.4% of the maximum rate applies. You can also choose to purchase more expensive assistance. You must then supplement the budget yourself and transfer this amount to the SVB.

More information on the maximum rates: www.cjgcapelle.nl/beschikkingen

Changes

If your situation changes, you can pass this on to the CJG. Examples include moving house, the help no longer being needed or, conversely, more assistance being required. The CJG professional will discuss your situation with you and decide what is needed.



Frequently asked questions

Can I pay myself, my partner, a grandparent or acquaintance with a PGB?

Yes, you can if it will benefit your child. However, the care must be over and above usual care. That means that more care is needed than is expected for a child his/her age. The assistance should not overburden the carer (it should not be too much for those giving the assistance) and the budget should only be spent on the intended assistance. Different rates also apply to purchasing care from relatives, friends or acquaintances. See the heading 'What amount will my child receive?'

What happens when my child turns 18?

If your child still needs help after turning 18, this may fall under the Social Support Act (WMO), the Health Insurance Act or the Long-Term Care Act (WLZ). This depends on your child's situation. Your contact at the CJG can advise you on this.

Can I also pay a mediation agency from the PGB?

No, this has no longer been possible since January 2015.

My child receives assistance with a PGB and we are moving house

If you move house, you must inform the CJG. If necessary, we pass on the PGB to the new municipality.

Questions?

Do you have any questions after reading this leaflet? You are always welcome to contact us.